APPLICATION FOR TRANSCRIPTION OF A BIRTH CERTIFICATE

CIVIL STATUS RECORD

Civil registry office

No., date and place of issue of the certificate

Name and title of the civil registrar

THE CHILD

Full name

Sex

Time of birth

Date and place of birth

THE FATHER

Full name

Occupation

Born on

To

Residing at

Province of

Municipality of

Nationality

Customary

Type of identity document

No.

Validity date

Issued by

Tel. / Mobile · E-mail

APPLICATION FOR TRANSCRIPTION OF A BIRTH CERTIFICATE

THE MOTHER

Full name

Occupation | **Born on** | **To**

Residing at | **Province of** | **Municipality of**

Nationality | **Customary**

Type of identity document | **No.** | **Validity date**

Issued by | **Tel. / Mobile · E-mail**

We solemnly declare that the information provided above is accurate and complete.

Done at | **On**

Surname(s) and signature(s) of the parent(s)

Documents to attach (mandatory)

1. Original of the child's foreign birth certificate (it will be returned to you)
2. Acknowledgement of paternity issued by the competent local authorities, or copy of the marriage certificate / family record book (if the parents are legally married)
3. Copies of the identities of both parents (passports and birth certificates)
4. 01 passport photograph of the child

N.B.: the presence of one of the parents is required for signing the registers at the Embassy.